



City of Albuquerque  
Public Service University  
1 Civic Plaza NW  
Basement, City Hall  
(T) 505-768-3200 (F) 505-768-3295  
[publicserviceuniversity@cabq.gov](mailto:publicserviceuniversity@cabq.gov)

Registration forms must be submitted via email or fax.

### Training Registration and Approval Form

**Program:** Supervisor Development Program

**Time:** 8:00am – 5:00pm every Wednesday for 7 weeks

**Location:** Public Service University, Basement of City Hall

**Cost:** \$200 per participant

**Session Dates (Please select one):**

SDP 18-1	SDP 18-2	SDP 18-3	SDP 18-4	SDP 18-5
07/12/17- 08/23/17	10/04/17- 11/15/17	01/03/18- 02/14/18	03/07/18- 04/18/18	05/09/18- 06/20/18

#### Participant Information

Full Name:		Employee ID #:	
Department:		Division:	
Job Title:		Grade:	
Work Phone:		Work Email:	
Date of Hire:		Supervisor position start date:	

#### Supervisor Information

Supervisor:	Supervisor's Initials:		
Work Email:		Work Phone:	

#### Funding Source

Fund:		Account #:	
Department #:		PC Bus. Unit:	
PC Project:		PC Activity:	

**Requirements:** The Director's signature serves as approval for fees and attendance.

\_\_\_\_\_  
Director's Name (Print)

\_\_\_\_\_  
Director's Signature

\_\_\_\_\_  
Date